

# 3D Printer Policies and Procedures

## Beaufort County Library



The Beaufort County Library's 3D Printers are available to anyone with a BCL Card to make three-dimensional objects in plastic using a design that is uploaded from a digital computer file. Cardholders with fines in excess of \$10.00 will not have access to the 3D printers.

1. The Library's 3D printers may be used only for lawful purposes. The public will not be permitted to use the 3D printers to create material that is:
  - a. Prohibited by local, state, or federal law.
  - b. Unsafe, harmful, dangerous, or poses an immediate threat to the well-being of others.
  - c. Obscene or otherwise inappropriate for the Library environment.
  - d. In violation of another's intellectual property rights (material that is subject to copyright, patent, or trademark protection).
2. 3D Printing is available at a cost of 25 cents per gram with a \$2.00 minimum and is payable in cash at the time of pickup. This fee will also be applied to design failures unless they are the fault of the printer.
3. Items printed from the library 3D printers that are not picked up within 30 days will become the property of the library. Items must be picked up by the person who ordered them.
4. Only designated library staff and volunteers will have hands-on access to the 3D printer.
5. By submitting content, the customer agrees to assume all responsibility for, and shall hold the library harmless in, all matters related to patented, trademarked or copyright material.