



Who can volunteer at Beaufort County Library?

We are looking for any individual, 12 years or older, who can help us fulfill the Library's mission of providing quality public library services. We are in need of people who have a sincere desire to serve others, are cooperative, flexible, friendly, dependable, capable of performing assigned tasks, and possess a valid BCL card.

Why volunteer at Beaufort County Library?

The Beaufort County Library is a tremendously popular resource for our community, welcoming an ever increasing number of visitors each year and checking out over 523,806 items, from books to DVDs. Volunteers play an important part in the success of our Library, helping to provide everyone in our community with life-enriching experiences. Last year, over 120 volunteers - from teens to seniors - contributed their gifts of time and talent to Beaufort County Library.

What do volunteers do?

The Beaufort County Library uses the services of volunteers to supplement the efforts of paid library staff in meeting demands for quality public service. Beaufort County Library does its best to match the volunteer to just the right volunteer assignment.

Library volunteers do all kinds of things! Help is needed with a variety of tasks, some simple and some more technical, in most of the library's departments. Opportunities include:

- working with visitors, from children to seniors, at special events
- helping computer users at the library
- working with library staff behind the scenes
- working with many kinds of library materials.

How can volunteering benefit me?

Volunteering for the Library can be a very rewarding experience. Not only will you be helping serve the community, but you'll also benefit from:

- working in a well-liked library system?
- being in a friendly group environment
- gaining a feeling of accomplishment
- meeting new and interesting people
- learning about the Library and the vast variety of its resources.

To volunteer...

Complete an application. One of our volunteer coordinators will review the form and contact you. Thanks for your interest in helping Beaufort County Library!



Volunteer Application Form

Please be aware that Beaufort County Library complies with the Beaufort County policy regarding background checks for all volunteers 18 years old or older and by signing this application you agree to submit to a background check, once your Volunteer application is approved by Beaufort County Library.

NAME _____

ADDRESS: STREET/APT # _____

CITY _____ STATE _____ ZIP _____

PHONE: HOME () _____ WORK () _____

E-MAIL _____

YOUR AGE: 18 Years or older Between 12 and 17 years old

I agree to fill out and submit the background check paperwork should I be requested to do so by the Beaufort County Library.

List any specific skills, abilities or degrees that you think might benefit the library system in your position as volunteer:

Is there a specific branch and/or with which you would like to work?: Please your preferences in order that the volunteer coordinator for that part of the Beaufort County Library can contact you with additional information about the available slots and duties.

	Adults	Children	Teens
Beaufort Branch			
Beaufort District Collection		Not applicable	Not applicable
Bluffton Branch			
Hilton Head Island Branch			
Lobeco Branch			
St. Helena Branch			

YOUR AVAILABILITY:

DAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
TIMES							

APPLICANT'S SIGNATURE _____ DATE _____

FOR OFFICE USE ONLY:

Assigned for follow-up to: _____

Date processed: _____

Interview conducted: _____

BACKGROUND CHECK: YES NO

Submitted to Human Resources on date: _____

Results from Background Check received on date: _____

Was the volunteer cleared for service? YES NO

Date volunteer notified of outcome: _____

Volunteer assigned to work in: _____